

## **MINUTES OF MEETING**

### ***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING***

*Wednesday, October 21, 2015 at 2:36 p.m.*

*Holiday Inn Winter Haven*

*200 Cypress Gardens Boulevard,*

*Winter Haven, Florida 33880*

Board Members present at roll call:

Joel Adams	Board Member
Lauren Schwenk	Board Member
Andrew Rhinehart	Board Member

Also Present:

Todd Amaden	Landmark Engineering
Jane Gaarlandt	Fishkind & Associates, Inc.
Camille Evans	Greenberg Traurig (via phone)
Bob Gang	Greenberg Traurig (via phone)
Roy Van Wyk	Hopping Green & Sams, P.A. (via phone)
Sarah Warren	Hopping Green & Sams, P.A. (via phone)
Joe MacLaren	Fishkind & Associates, Inc. (via phone)

### **FIRST ORDER OF BUSINESS**

### **Call to Order and Roll Call**

The meeting was called to order. The Board Members and staff in attendance are outlined above.

### **SECOND ORDER OF BUSINESS**

### **Public Comment Period**

There were no members of the public present.

### **THIRD ORDER OF BUSINESS**

### **Consideration of the Minutes of the September 30, 2015 Board of Supervisors' Meeting**

The Board reviewed the minutes of the September 30<sup>th</sup> meeting.

On MOTION by Mr. Adams, seconded by Mr. Rhinehart with all in favor, the Board approved the Minutes of the September 30, 2015 Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-01, Delegation Resolution Special Assessment Bonds, Series 2015 (Assessment Areas Three & Four Projects)**

Ms. Gaarlandt noted that since this resolution was pushed into the new fiscal year the resolution number was changed from 2015-16 to 2016-01, otherwise no other changes were made to the last version that was distributed as Resolution 2015-16. Ms. Evans provided an overview of the resolution and noted that the resolution before the Board is for the authorization of Series 2015 Bonds. These bonds will provide funding for the assessment area 3 project & the assessment area 4 project. The resolution contemplates a Third Supplemental Trust Indenture as well as a Fourth Supplemental Trust Indenture. The format is for one series of bonds to be issued by the Third Supplemental Trust Indenture and the second series of bonds will be issued by the Fourth Supplemental Trust Indenture. The District will also approve a form of a Bond Purchase Contract that is provided to approve the sale of the bonds by the District to FMS Bonds as the underwriter. Included is also a form of the Preliminary Limited Offering Memorandum as well as a form of Rule 15c2-12 Certificate, and a form of the Continuing Disclosure Agreement. Ms. Evans explained that Section 4 has the approval for a negotiated sale and Section 5 lays out the parameters of the bonds. Mr. Adams asked Ms. Evans to clarify Section 5 sub-section a. Ms. Evans explained that the right to have an optional redemption shall not be withheld after November 1, 2030. Ms. Warren requested a motion to approve Resolution 2016-01.

On MOTION by Mr. Rhinehart, seconded by Ms. Schwenk, with all in favor, the Board approved Resolution 2016-01, Delegation Resolution Special Assessment Bonds, Series 2015.

**FIFTH ORDER OF BUSINESS**

**Opening of Bids for the Phase 4A Construction Services**

Mr. Amaden noted that they received two bids before the deadline. The two bids were from Tucker Paving, Inc. and Watson Civil Construction, Inc. Mr. Amaden opened the

bid packages and noted that the bid for Watson Civil totaled 210 days and \$1,770,478.00. The bid for Tucker Paving totaled 180 days and \$1,704,030.00. The Board will review the bids. Mr. Amaden will prepare a bid comparison for the Board to discuss at the next meeting together with the bids. Ms. Warren asked when the Board wants to get back together. The regular scheduled meeting is November 12, 2015, however, Ms. Warren noted that Mr. Heath had mentioned sometime in the next week. Ms. Schwenk suggested continuing this meeting for one week. Ms. Warren noted that Mr. Van Wyk will be down in the area on Monday and Tuesday of the next week for other meetings and would prefer to be present when the Board is ranking proposals and issuing intent to award. The Board was in consensus to continue this meeting until October 26, 2015 at 2:00 p.m.

**SIXTH ORDER OF BUSINESS**

**Discussion of Bids for the Phase 3  
Construction Services -Tabled**

On MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Board continued the meeting to October 26, 2015 at 2:00 p.m. to rank the proposals and issue intent to award notices for Phase 4A and Phase 3 at that time.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Payment  
Authorizations Nos. 52-53**

The Board reviewed Payment Authorizations Nos. 52-53, which have already been approved by the Chair and funded.

On MOTION by Mr. Adams, seconded by Ms. Schwenk, with all in favor, the Board ratified Payment Authorizations Nos. 52-53.

**EIGHTH ORDER OF BUSINESS**

**Review of Monthly Financials**

There was no action required by the Board.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel** – Ms. Warren reminded the Board not to ‘reply all’ to emails if Mr. Amaden sends out information to the Board.

**District Engineer** – No Report

**District Manager** – No Report

**TENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

There were no other questions or comments

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Gaarlandt suggested a motion to continue the meeting.

ON MOTION by Ms. Schwenk, seconded by Mr. Rhinehart, with all in favor, the Board continued the October 21, 2015 Board of Supervisor's Meeting for the Highland Meadows II Community Development District to Monday October 26, 2015 at 2:00 p.m.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman